## **John Jones**

123 Maple Drive Phone: (345) 555-3456 Morganville, PA 18435 E-mail: jjones@aol.com

**Education** Luzerne County Community College

Nanticoke, Pennsylvania

• Associate in Applied Science in **Automotive Technology**, (year)

**Certifications ASE Certification**, (Year)

**Relevant Courses** • Heating/Air Conditioning • Ford Fuel Injection Systems

Computer Control Systems
Advanced Diagnostics

**Work Experience** 

(Year – Present) **ABC Auto Repair**, Jobstown, Pennsylvania

**Assistant Automotive Service Technician** 

Assist Service Technicians with routine maintenance work

Provide customer service estimates

Operate electronic diagnostic equipment

(Year – Year) **McBurger Restaurant**, Haddonfield, Pennsylvania

Cashier

Operated cash register

Prepared food

**Volunteer** Red Cross Blood Drive, (year) **Experience** United Way Campaign, (year)

**Professional** American Society of Automotive Engineers

**Memberships** Service Leaders of America, Lehigh Valley Chapter