Name: Luzerne County Community College Board of Trustees Board Meeting

Date: Tuesday, April 23, 2024

Time: 6:00 PM

Location: Luzerne County Community College Educational Conference Center, Nanticoke PA

Recording: https://www.luzerne.edu/about/board.jsp

AGENDA ITEM	NOTES	ACTION TAKEN
Diedes of Allegienes		
Pledge of Allegiance		
1.Roll Call	Present: Robert Bertoni, Vice Chair; Joseph Esposito; Holly Evanoski; Erin K. Keating, Ed.D.; Megan Kennedy, Esq.; Dr. William V. Lewis; Catherine R. O'Donnell, Esq., Board Chair; C. Daniel Rodgers, Anthony Seiwell; Robert Schnee; Susan E. Unvarsky; and Joseph Kluger, Esq., College Solicitor.  Excused: Mayor George Brown, Paul DeFabo, Joseph Long, August Piazza	
	Catherine R. O'Donnell, Esq., Board Chair, reported prior to the start of the March 5, 2024, Board meeting an Executive Session was held to discuss personnel and litigation issues.	
2.Public Comment	2. Catherine R. O'Donnell, Esq., Board Chair, opened the floor for public comment.	2.n/a
AGENDA ITEM	NOTES	ACTION TAKEN
3. Approval of March 5, 2024, Board Minutes	3. Board Chair O'Donnell recommended approval of the March 5, 2024, Board minutes.	3.Approved. Motion made by Robert Bertoni, Vice Chair; seconded by Holly Evanoski.
		Vote was all "yes". Motion carried.
4. Approval of April 23, 2024, Board Agenda	4. Board Chair O'Donnell recommended approval of the April 23, 2024, Board agenda.	4. Approved. Motion made by Robert Bertoni, Vice Chair; seconded by Megan Kennedy, Esq
		Vote was all "yes." Motion carried.

ACTION ITEMS		
5. Executive Committee Report	5. Catherine R. O'Donnell, Esq., Board Chair, presented the Executive Committee report.	ACTION TAKEN
5A. Nomination Committee	5A. Catherine R. O'Donnell, Board Chair reported in accordance with the by-laws the nominating committee for the election of officers for the Board of Directors are to be a by May 7th. Board Chair nominated Susan Unvarsky to serve as Chair of the Nomination Committee; members include Joseph Esposito and Mayor George Brown. As the Board Secretary has not received any other standing committee chair nominations, if any board members would like to be a part of the committee, please let Board Chair O'Donnell know by May 7th. The By-Laws provide that the Board Officers can serve two consecutive one-year terms. The current officers are Board Chair O'Donnell; Robert Bertoni, Vice Chair and Joseph Long, Board Secretary. All current officers have served one year and are eligible for consideration for a second year. Any Board member or sitting current officers must notify Joseph Long in writing no later than May 7th if he or she would like to be considered for a board officer position.	5A. No action required.
5B. Board of Trustees Distinguished Leadership Medal and Trophy	5B. Recommend that in order to commemorate Thomas P. Leary, nearly 50 years of service to Luzerne County Community College including16 years as College President the Luzerne County Community College Board of Trustees approve the first ever Board of Trustees Distinguished Leadership award be formally bestowed upon President Thomas P. Leary during the 56th Commencement Ceremony scheduled for Thursday, May 23, 2024 at 6 p.m. at Mohegan Sun Arena.	5B. Approved. Motion made by Robert Bertoni, Vice Chair; seconded by Robert Schnee. Vote was all "yes." Motion carried.
5C. Naming of New Education Center, Founder's Hall Building 3	5C. Recommend the Luzerne County Community College Board of Trustees approve the naming of the new Educational Center to Founder's Hall-Building 3 as the Luzerne County Community College Marcella Nagorski-Waldo Center for Innovative Teaching and Learning.	5C. Approved. Motion made by Robert Schnee; seconded by Dr. Wiliam Lewis.  Vote was all "yes." Motion carried.

6. Board Chair Catherine O'Donnell presented the Student	ACTION TAKEN
Success, and Workforce Development Committee report.	
6A. Recommend the Luzerne County Community College Board of Trustees approve the status of Professor Emeritus be formally bestowed upon Lori Gerich, MSN, RN; Dr. Murali T. Panen, and Dr. John Pisano during the 56 <sup>th</sup> Commencement Ceremony scheduled for 6 p.m. Thursday, May 23, 2024, at Mohegan Sun Arena.	6A. Approved. Motion made by Robert Bertoni, Vice Chair; seconded by Susan Unvarsky.  Vote was all "yes." Motion carried.
7. Susan E. Unvarsky, Committee Chair, Audit Finance and Facilities Committee presented the following report	ACTION TAKEN
7A. Recommend the Luzerne County Community College Board of Trustees approve the award of the annual Audit Services to Maher Duessel for Fiscal Years ending June 30, 2024, 2025, and 2026 in the base proposal amounts of \$85,000; \$89,300, and \$93,800 respectively.  7B. Recommend the Luzerne County Community Board of Trustees approve the award of the Snack Vending Service to Canteen at a 25% commission rate and \$1,000 annual donation to the Alumni.	<ul> <li>7A. Approved. Motion made by Joseph Esposito; seconded by Holly Evanoski.</li> <li>Vote was all "yes." Motion carried.</li> <li>7B. Approved. Motion made by Holly Evanoski; seconded by Megan Kennedy, Esq.</li> </ul>
	Vote was all "yes." Motion carried.
8. C. Daniel Rodgers, Chair, Compliance, Legal Affairs, Policies, Human Resources, Diversity and Inclusion Committee presented the following report.	
8A. Recommend the Luzerne County Community College Board of Trustees approve, in accordance with the Faculty Association Contract, the following three (3) faculty members for promotion.  Applicant Rank William Liotta Professor Cindy Malkemes Professor Jamie Brungard-Roseman Assistant Professor	8A. Approved. Motion made by Robert Schnee; seconded by Robert Bertoni, Vice Chair.  Vote was all "yes." Motion carried.
	Success, and Workforce Development Committee report.  6A. Recommend the Luzerne County Community College Board of Trustees approve the status of Professor Emeritus be formally bestowed upon Lori Gerich, MSN, RN; Dr. Murali T. Panen, and Dr. John Pisano during the 56th Commencement Ceremony scheduled for 6 p.m. Thursday, May 23, 2024, at Mohegan Sun Arena.  7. Susan E. Unvarsky, Committee Chair, Audit Finance and Facilities Committee presented the following report.  7A. Recommend the Luzerne County Community College Board of Trustees approve the award of the annual Audit Services to Maher Duessel for Fiscal Years ending June 30, 2024, 2025, and 2026 in the base proposal amounts of \$85,000; \$89,300, and \$93,800 respectively.  7B. Recommend the Luzerne County Community Board of Trustees approve the award of the Snack Vending Service to Canteen at a 25% commission rate and \$1,000 annual donation to the Alumni.  8. C. Daniel Rodgers, Chair, Compliance, Legal Affairs, Policies, Human Resources, Diversity and Inclusion Committee presented the following report.  8A. Recommend the Luzerne County Community College Board of Trustees approve, in accordance with the Faculty Association Contract, the following three (3) faculty members for promotion. Applicant Rank William Liotta Professor Cindy Malkemes

9. Report of the Government and External Affairs, Public Relations, and Marketing, and College Foundation Committee	Affairs, Public Relations, and Marketing, and College Foundation Committee noted the following	10, N/A
	Committee Chair Esposito stated the committee met with the Marketing and Public Relations Directors. The committee suggested different ideas and the directors were very receptive. Committee Chair Esposito also noted Mrs. Brominski will report on the upcoming hybrid Legislative Breakfast and encouraged trustee participation.	N/A.
10. REPORT OF OFFICERS AND AGENTS		
President's Report  o Treasurer's Report	Cheryl Baur, Vice President of Finance presented the following Treasurer's Report through March 31, 2024. Operating/Revenue When all the transfers that need to be made to the other funds, which	
	include Bookstore, Food Service, and Capital Fund, the projection is that the College will have revenue exceeding expenses of over \$1 million. The major players on the expenses side are salary and benefits. We are currently running \$2.2 million under what we had budgeted and that is due to open positions and high paid retirements. On the revenue side the credits that we projected in the budget were 4,000 credits lower than what we had come in at in the spring.	
o Foundation Report	Rebecca Brominski, Executive Director of Institutional Advancement and Foundation presented the following Foundation update. The Foundation was recently selected to be one of 30 non-profits to receive funding during the Luzerne Foundation's non-profit forum. The funds we receive will support our food banks at five of our campus locations. Refrigerators will be purchased to be able to offer fresh fruit and vegetables as a healthy option thus extending the shelf life of fresh products. This initiative continues to help hunger and food insecurities among our students and their families. Thank you to the Luzerne Foundation for supporting our efforts. The Foundation is proud to announce they will have 99 members of the class of 2024 who will graduate as scholarship recipients. Thank you for the	

hundreds of donors who have made it possible for our students. Looking to the next academic year, the Foundation has already received over 600 scholarship applications for the 2024-2025 academic year. The deadline to apply is April 30th and shortly thereafter the Foundation will award over \$400,000 in scholarship funds. Friday, April 26th the College will welcome over 60 guests for the annual Legislative Breakfast. The theme is the national and regional teacher shortage and discussion will center around the College's efforts to work for a solution to this shortfall. The day will also consist of a ribbon cutting and dedication of a new educational space on campus as well as a celebration of Arbor Day and a sneak peak of the College's new Yeager Arboretum.

Upcoming events include: Communication Arts Student Exhibit, May  $3^{\rm rd}$ ,  $25^{\rm th}$  Dental Health Alunni Day, May  $10^{\rm th}$ ; Alumni Association Golf Tournament, May  $20^{\rm th}$ , , Graduate Reception May  $21^{\rm st}$ , and the  $56^{\rm th}$  Annual Commencement on May  $23^{\rm rd}$ . And congratulations to our student honorees present this evening.

## Student Recognition Ceremony

On Tuesday, April 2, 2024, President Thomas P. Leary reported he along with Board Chair Catherine O'Donnell, and Luzerne County Community College's leadership team and had the opportunity to attend the Pennsylvania Commission for Community Colleges Annual Meeting and All-PA Academic Team Awards Banquet to celebrate our outstanding students, whom we will be recognizing this evening.

In celebration of April as Community College Month, it is my honor to recognize the following students for their leadership and academic achievements. For 30 years, the Pennsylvania Commission for Community Colleges has joined Phi Theta Kappa to honor students the community colleges nominated to the All-PA Academic Team. The All-PA Academic Team Awards, built from the National All-USA Academic Team for two-year colleges, recognizes an exceptional group of community college students who have achieved academic excellence and demonstrated a commitment to their colleges and their communities. These students represent the great diversity of community colleges and confirm the community colleges' commitment to providing accessible and affordable higher education

to our region in Northeastern Pennsylvanians and throughout the Commonwealth. Most of the All-PA Academic Team members will graduate intending to continue their education at baccalaureate degree-granting colleges and universities with scholarships.

President Leary invited Board Chair Catherine R. O'Donnell to join him in the presentation of certificates to our student honorees.

Recipients of the **2024 Pennsylvania All-Academic Team Award**: **Emily Kaufman** and **Miguel Saldana** 

The **Coca-Cola Leaders of Promise Scholarship** program provides new Phi Theta Kappa members with financial resources to help defray educational expenses while enrolled in an associate degree program to develop leadership potential through participation in Phi Theta Kappa programs.

The COCA-COLA LEADER OF PROMISE SCHOLAR recipients are Lalaj Johnson and Emily Kaufman.

For their demonstrated leadership, service and dedication to Luzerne County Community College and Board Chair O'Donnell and I are honored to present the following **Certificates of Appreciation: SGA SHAMOKIN** -Katye Clark – President

BASIC CLUB - Kevin Lloyd - President
LCCC BUSINESS CLUB - Justin Fischer - President, Joseph Maffei, Vice
President, Nadia Peimany - Secretary, Mackenzie Salmo - Treasurer
GAMING CLUB-Colton Miller - Leadership Team
LCCC HISTORY CLUB- Olivia Kishbaugh - President, Kaila Hartman Vice President, Robert Carroll - Treasurer
LATINO ALLIANCE-Hilary Pujols - President, Juribeth Roman - Vice
President, Sandy Ortiz - Secretary, Angelina Ramos - Treasurer
MATH CLUB-Aaron Anthony - President, Sage Buddock - Vice
President, Emily Lewis - Secretary, Odesia Griffith - Treasurer
NAACP-Rose Daniels - President, Kasia Stewart - Vice President
Wanda Walker - Secretary

	PEER MENTORS-Catherine Hidalgo, Laura Lehrman, Joseph Maffei Stephanie McCauley, Deborah Meck, Colton Miller, Miriam Suzadail Christal Zermane PSYCHOLOGY CLUB-Maximillian Dommes – Vice President, Raiden Vicchitto - Secretary TV LCCC-Lalaj Johnson – President, Michael Apichella – Vice President Bobby Brenner - Secretary WSFX RADIO - Elliot Williams – Program Director / President EJ Samuel – Assistant Program Director/Vice President John Sobocinski – Sports Director / Secretary Jarod Briggs – Music Director / Treasurer  President Leary congratulated all of the recipients who have	
	distinguished themselves in addition to the classroom and thank them for choosing Luzerne County Community College and acknowledged their families in attendance this evening.	
	then families in attenuance this evening.	
	<u>Informational Items</u>	
1.Unfinished Business-Previous Meeting	1.Robert Bertoni, Vice Chair, stated as Chairman of the Presidential Search Committee, he would like to formally introduce our President-elect, John Yudichak, who joined us this evening in this great occasion of honoring our students.	1. No action required.
2. Communications	2. Board Chair O'Donnell noted all communications were included in the Board packets under informational item.	2. No action required.
3.Adjournment	3. Board Chair O'Donnell asked for a motion to adjourn the meeting.	3. Approved. Motion made by Robert Bertoni, Vice Chair; seconded by Joseph Esposito. Vote was all yes. Motion carried.