

LUZERNE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES
BOARD MEETING
Tuesday, October 26, 2021
Educational Conference Center – Dining Room

5 p.m. Executive Session 5:30 p.m. Work Session 6 p.m. Board Meeting

Zoom Link for Work Session & Board Meeting:

<https://zoom.us/j/93003918834?pwd=b0gwaVFWSUQxakMvM09HVVB5NEExWQT09>

Meeting ID: 930 0391 8834

Passcode: 888095

Dial Option: +1 646 558 8656

AGENDA
BUSINESS SESSION

Pledge of Allegiance *(please stand)*

1. Roll Call

2. Approval, Previous Board Minutes – 8-31-21 Daniel C. Rodgers, Board Chair

3. Approval, Board Meeting Agenda – 10-26-21 Daniel C. Rodgers, Board Chair

4. REPORT OF OFFICERS & AGENTS

President’s Report

- ❖ Treasurer’s Report – No Report
- ❖ Foundation Report
- ❖ CDL Program Update

Thomas P. Leary, President

Rebecca Brominski, Executive Director, Foundation
Sue Spry, Associate Vice President, Academic Affairs

ACTION ITEMS:

5. Executive Committee Report Daniel C. Rodgers, Board Chair

- 5A. Ratification, Firefighter Training Agreement & Waiver
- 5B. Wilkes-Barre Center Renovation Change Order

6. Academic Committee Report Bernard W. Graham, Ph.D., Committee Chair

- 6A. Academic Calendars 2023-2026

7. Finance Committee Report Susan E. Unvarsky, Committee Chair

- 7A. Ratification – Change Order Credit
- 7B. Bid #500-Operating Room Table

8. Human Resources Committee Report August Piazza, Committee Chair

9. Legislative Committee Report Catherine O’Donnell, Esq., Committee Chair

INFORMATIONAL ITEMS

1. Public Comment
2. Unfinished Business of Previous Meeting Daniel C. Rodgers, Board Chair
3. Executive Committee – Informational Item(s) Daniel C. Rodgers, Board Chair
4. Human Resources Committee: August Piazza, Committee Chair
-Information on Appointments/Leave Report (see page 4)
5. Communications Daniel C. Rodgers, Board Chair
6. Adjournment Daniel C. Rodgers, Board Chair

5.EXECUTIVE COMMITTEE ACTIONS ITEMS (5A-5B)

5A. Ratification of Agreement and Waiver for Firefighter Training Waiver

Recommend that the Luzerne County Community College (LCCC) Board of Trustees ratify and reaffirm approval of entering into the Luzerne County Flood Protection Authority Waiver, Release of Liability, Assumption of Risk and Indemnification Agreement related to offered fire fighter courses described within the document. The City of Nanticoke, LCCC, and Luzerne County Flood Protection Authority will all enter into this agreement. Each participant of the stated courses will be required to sign a Waiver, Release of Liability, Assumption of Risk to participate.

5B. Ratification of the Wilkes-Barre Center Renovation Change Order

Recommend the Luzerne County Community College Board of Trustees ratify and reaffirm approval of the change order to D&M Construction Unlimited, Inc. in the amount of \$24,299.97 for electrical, drywall, and plumbing needs identified during renovation.

7. FINANCE COMMITTEE ACTION ITEM (7A-7B)

7A. Ratification of Academic Storage Building Change Order Credit

Recommend the Luzerne County Community College Board of Trustees ratify and reaffirm approval of the change order credit from Dutchman Contracting LLC in the amount of \$12,656 for adjustment of work identified during the construction project. The costs associated with the change order provide a credit totaling \$12,656.

7B. Recommend approval of Operating Room Table

Recommend the Luzerne County Community College Board of Trustees approve the award of the Operating Room Table bid to the lowest responsible bidder Skytron, LLC in the amount of \$39,533.20.

INFORMATION ON RECENT APPOINTMENTS

New Hires since August 31, 2021

Administration

Mary Kate Orzolek, FT Temporary Emergency Extension Center Administrator, Berwick and Greater Susquehanna Extension Center, \$52,616.20/yr, September 6, 2021

Joshua Rieder, PT Student Financial Accounts Advisor, \$22.96/hr, September 7, 2021

Sabrina Richards, PT Extension Center Administrator, Berwick Extension Center, \$28.17/hr, September 20, 2021

George Lutz, PT Extension Center Administrator, Hazleton Extension Center, \$28.17/hr, October 11, 2021

Faculty

Russell Bigus, FT Temporary Instructor of Biology, Fall 2021 Semester, \$41,769.99/yr, August 26, 2021

Maria Carr, FT Temporary Instructor of Biology and Chemistry, Fall 2021 Semester, \$36,739.00/yr, August 26, 2021

Kristin O'Donnell, FT Assistant Professor of Dental Hygiene, \$ 40,089.00/yr, August 26, 2021

Lora Roebuck, FT Temporary Instructor of Mathematics, Fall 2021 Semester, \$36,739.00/yr, August 26, 2021

Alyssa Coleman, FT Digital Services Librarian, \$48,433.00/yr, September 27, 2021

Edward Hernandez, FT Bilingual Retention Specialist, \$44,079.00/yr, October 18, 2021

Classified

Lisa Novitski, FT Temporary Student Records Manager, \$53,256.34, August 23, 2021

Angela Munley, FT Data Processing Technician, Payroll, \$43,723.80/yr, September 27, 2021

Sarah Powell, FT Custodian, \$18,325.00/yr, September 27, 2021

LEAVE REPORT STATUS

Separations from Employment

Kelly Foran, FT Director of Berwick and Greater Susquehanna Centers, September 6, 2021

John Fabiseski, FT All One Recovery Education Institute (AREI) Certified Recovery Specialist, September 10, 2021

Roxann Durham, PT Student Facilitator KEYS Program, September 14, 2021

Maureen Savner, FT Faculty, Dental Hygiene, October 8, 2021

David Wasilewski, FT Faculty, Mathematics, October 22, 2021

Doris Gayeski, FT Secretary, Counseling, October 31, 2021