



INVITATION TO BID #490

FAX: 570-740-0525

VOICE: 570-740-0370

Luzerne County Community College will purchase the item(s) listed below. Bid must be received in the College's Purchasing Department before Noon on TUESDAY, August 27, 2019. Under the Right To Know Law, the College is required to post to the PA Treasury Website all documents (BPO, PO, contract or agreement) for transactions valued at \$5,000.00 and above.

BID # 490
Automotive Alignment System

Automotive Alignment System

\$ _____

(See Specifications)

NOTE: BID BOND IS REQUIRED – SEE CONDITIONS OF BID ITEM 3
THIS FEE WILL REMAIN FIXED FOR THREE (3) YEARS.
ALL SHIPPING AND HANDLING MUST BE INCLUDED IN THE ABOVE PRICE.
THE COLLEGE IS TAX EXEMPT, THEREFORE, NO TAX SHOULD BE INCLUDED.

Company Name: _____

Address: _____

Typed/Printed Name and Title: _____

Signature: _____

Telephone:(_____) _____ Fax Number: (_____) _____



SPECIFICATIONS FOR : Automotive Alignment System

- Equipment must be delivered and received by November 15, 2019.
- Current and upgradable vehicle database including foreign and domestic manufacturers.
- Include detailed instruction for vehicle specific procedures/precautions.
- Camera based targets with live readings.
- No metal contact targets.
- No lift compensation of targets.
- Target capability of at least 37" tire size.
- Wheel off adjustment capability.
- Ability to measure all primary and secondary alignment angles.
- Ability to reset/calibrate steering angle sensors.
- Remote indicator to display live readings.



**LUZERNE COUNTY COMMUNITY COLLEGE GENERAL CONDITIONS OF BID for NON-
CONSTRUCTION**

In addition to the enclosed material specifications, Luzerne County Community College (LCCC) requires all Bidders to comply with the following:

1. Bids must be sent by Certified Mail, return receipt requested, by shipping company that tracks delivery, or delivered personally to the Purchasing Department and **clearly identified as a bid, including the Bid Number**. Bids must be **sealed** and submitted on the enclosed "**Invitation To Bid**". Send bids to:

**PURCHASING DEPARTMENT
LUZERNE COUNTY COMMUNITY COLLEGE
1333 S PROSPECT ST
NANTICOKE PA 18634-3899**

2. Bids must be received prior to the bid opening stated on the "Invitation to Bid". The bids will be publicly opened and read aloud at that time. Bids received after that date and time will not be accepted. All Bidders are invited to attend bid openings.
3. A **CERTIFIED CHECK, CASHIER'S CHECK, BANK CHECK, MONEY ORDER, OR BID BOND** payable to LCCC, in the amount of ten percent (10%) of the total bid price must accompany each bid. In the event any Bidder shall upon award of the bid, fail to comply with the conditions guaranteeing the performance of the bid, such certified check or bid bond shall be forfeited to LCCC.
4. **NOT TAX** should be included in the bid price, as LCCC is tax exempt.
5. Quality of goods and specifications must be acceptable to LCCC. **Equivalent** items will be considered UNLESS "No Substitutions" is listed on the Invitation to Bid. However, where substitutes are submitted, the Bidder shall so **indicate in its bid and furnish literature and specifications for the substitute items. Proof of equivalency is the responsibility of the Bidder.** If requested by LCCC, samples of equivalent items must be furnished to LCCC for evaluation. All samples must be supplied and returned at the Bidder's expense.
6. Bidders are requested to submit a bid on all items. A partial bid is acceptable unless "Partial bids will not be accepted" is specifically stated on the Invitation to Bid.
7. Bid prices shall **INCLUDE** all **SHIPPING AND HANDLING** fees. Items must be shipped prepaid, FOB, Luzerne County Community College, 1333 SOUTH PROSPECT STREET, NANTICOKE, PA 18634.
8. Delivery shall be completed no later than **as listed in the specifications, and if not listed in the specifications, then no later than 30 days after the Purchase Order date.**
9. Questions concerning the material specifications, bid documents or interpretations of plans should be directed to: Mr. Jason Sherrill

who may be contacted in writing via email at jsherrill@luzerne.edu no later than **one (1) day unless otherwise noted** prior to stated bid opening.

10. LCCC reserves the right to reject any or all bids or select a single item; LCCC reserves the right to waive defects in the bidding process.
11. LCCC will award the bid to the lowest responsible Bidder. Responsible Bidder is defined as "in the reasonable discretion of the College based upon considerations to include promptness, faithfulness and the capacity and ability to do the work according to plans and specifications, measured by, among other things, the quality of previous work, record of completing projects on time, history of payments to subcontractors and suppliers, maintenance of permanent place of business, adequacy of equipment and plant to do the work, technical experience and whether the Bidder has a solid financial basis to guarantee contract completion."

Questions concerning any requirements of a bid may be directed to Len Olzinski, Director of Purchasing, at (570) 740-0370.

INVITATION TO BID

Notice of the Purchasing and Conflict of Interest Policies in place at Luzerne County Community College ("LCCC")

Each owner/operator/individual/officer submitting a bid or for whom a bid is being submitted on behalf of the owner (each being referred to as a "Provider") to LCCC certifies that he/she/they are not a spouse, child, parent, brother/sister (each being referred to as an "Immediate Family Member") of any LCCC employee or Board of Trustee member at LCCC who owns more than a one (1%) percent ownership interest in the Provider/Provider's business.

If the Provider is an Immediate Family Member, according to College Policy and Procedure, disclosure must be made, and LCCC may decline entering into a business relationship with the Provider. Disclosure shall be made in writing at the time of submitting the bid to the Director of Purchasing.

Violations of any of the policies or procedures may result in rejection of the bid. Additionally, LCCC may have the right to recover damages suffered by LCCC in obtaining an alternative bid, which damages may include, but are not limited to, consequential damages and reasonable attorney's fees.

Copies of these policies and procedures are available from LCCC upon request.

Statement of No Bid Submittal

If your company does not intend on submitting a Bid, please complete and return this form prior to the date shown for receipt of Bid to the following:

Bid #490– Automotive Alignment System
Luzerne County Community College
1333 South Prospect Street Nanticoke,
PA 18634

Attn: Len Olzinski lolzinski@luzerne.edu

We, the undersigned have declined to propose on the above referenced Bid for the following reasons:

- Unable to meet requirements
- Bid was unclear (Please explain below)
- Insufficient time to respond
- We do not offer this type of service or equivalent
- Current workload would not permit us to perform
- Unable to meet insurance requirements
- Other (Please explain below)

Scope of Work or Terms and Conditions are too “restrictive.” (Please explain below)

Name _____ Title _____

Company _____

Address _____

Telephone _____ Fax _____

Signature _____

Date _____