



# INVITATION TO BID # 474

Luzerne County Community College wishes to solicit bids for the work listed below. Bids must be received in the College's Purchasing Department (Building #5, Room 513) by Noon on Monday, April 16, 2018.

Luzerne County Community College reserves the right to waive any informalities, irregularities, defects, errors or omissions in, or to reject any or all proposals or parts thereof.

Under the Right to Know Law, the College is required to post to the PA Treasury Website all documents (BPO, PO, contract or agreement) for transactions valued at \$5,000.00 and above.

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## BID # 474 ADEC ICC STERILIZATION CENTER

<u>Item</u>	<u>quantity</u>	<u>unit price</u>	<u>total price</u>
1. Midmark QC 6	2	_____	\$ _____
2. Adec Sterilization Center (see attached)	1	_____	\$ _____

**TOTAL COST** \$ \_\_\_\_\_

\*\*\*\*\*

Company Name \_\_\_\_\_

Address: \_\_\_\_\_

Typed Name and Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Telephone:( ) \_\_\_\_\_ FAX:( ) \_\_\_\_\_

## SPECIFICATIONS

Midmark Quickclean QC 6 Ultrasonic Cleaner (quantity 2) No substitutions

Adec Sterilization Center No substitutions

**3      5590                      5590 - Preference ICC**

0125460	Configuration Identification
V0313.0007	PriceBook 2017
5590	Model 5590
V0066.0001	Base- Midsection & Upper
V0002.0002	Access Type Soft Close
V0067.0143	Countertop Color Solid Surface Color To Follow
V0492.0066	Surface Color Material Finish Standard
V0492.0066	Work Surface Color Material Finish Standard
V0097.0144	Accent Color Laminate Color To Follow
V0492.0066	Accent Color Material Finish Standard
V0172.0146	Accent Edgebanding Color To Follow 3mm Edge Banding
V0492.0066	Accent Edgebanding Finish Standard
V0492.0066	Accent Edgebanding Finish Standard
V0098.0144	Decor Color Laminate Color To Follow
V0492.0066	Decor Color Material Finish Standard
V0180.0146	Decor Edgebanding Color To Follow 3mm Edge Banding
V0492.0066	Decor Edgebanding Finish Standard
V0492.0066	Decor Edgebanding Finish Standard
V0309.0015	L1 Module Width 25"
V0050.SWS0	Clean/Soiled Lt Module CSL1 SWS0 - ICC Receiving Module, Bio-Waste Sort
V0334.0088	Gibraltar Price
V0190.0029	Manual Upper Door
V0309.0015	L2 Module Width 25"
V0050.SSD3	Clean/Soiled Lt Module CSL2 SSD3 - ICC Receiving Module, Slide-Out Cnt, 3 Drawer, Door Storage
V0190.0029	Manual Upper Door
V0309.0015	L3 Module Width 25"
V0050.SSD3	Clean/Soiled Lt Module CSL3 SSD3 - ICC Receiving Module, Slide-Out

<i>Cnt, 3 Drawer, Door Storage</i>	
<i>V0190.0029</i>	<i>Manual Upper Door</i>
<i>V0309.0012</i>	<i>M1 Module Width 27.56"</i>
<i>V0050.MSLD</i>	<i>ICC Middle Module MDL1 MSLD - ICC Middle Module, Sink Left, Dryer</i>
<i>V0334.0088</i>	<i>Gibraltar Price</i>
<i>V0063.0007</i>	<i>ICC Stainless Steel Sink</i>
<i>V0039.0004</i>	<i>Chrome Extendable Faucet</i>
<i>V0157.0038</i>	<i>Foot Activated Faucet</i>
<i>V0064.0001</i>	<i>No Soap Dispenser Without Cutout</i>
<i>V0200.0003</i>	<i>Counter Mounted HVE</i>
<i>V0131.0002</i>	<i>2 Glove or Tissue Dispensers</i>
<i>V0303.0051</i>	<i>Knee Activated Waste Container</i>
<i>V0309.0052</i>	<i>M2 Module Width 9.82"- MWMD</i>
<i>V0050.MWM</i>	<i>ICC Middle Module MDL2 MWMD - ICC Middle Module, Waste, Door</i>
<i>D</i>	<i>Storage</i>
<i>V0334.0088</i>	<i>Gibraltar Price</i>
<i>V0288.0001</i>	<i>M2 Door Hinge Right</i>
<i>V0309.0015</i>	<i>M3 Module Width 25"</i>
<i>V0050.MPS4</i>	<i>ICC Middle Module MDL3 MPS4 - ICC Middle Module, 4 Drawer</i>
<i>V0334.0088</i>	<i>Gibraltar Price</i>
<i>V0309.0015</i>	<i>M4 Module Width 25"</i>
<i>V0050.MPS4</i>	<i>ICC Middle Module MDL4 MPS4 - ICC Middle Module, 4 Drawer</i>
<i>V0334.0088</i>	<i>Gibraltar Price</i>
<i>V0309.0014</i>	<i>M5 Module Width 15.75"- MDM5 or MSMD</i>
<i>V0050.MDM5</i>	<i>ICC Middle Module MDL5 MDM5 - ICC Middle Module, 5 Drawer</i>
<i>V0334.0088</i>	<i>Gibraltar Price</i>
<i>V0288.0001</i>	<i>M5 Door Hinge Right</i>
<i>V0050.NoMo</i>	<i>ICC Middle Module MDL6 No Module</i>
<i>dule</i>	
<i>V0334.0088</i>	<i>Gibraltar Price</i>
<i>V0050.NoMo</i>	<i>Clean/Soiled Rt Module CSR1 No Module</i>
<i>dule</i>	
<i>V0334.0088</i>	<i>Gibraltar Price</i>
<i>V0204.0098</i>	<i>Standard Left Endcap</i>
<i>V0366.0096</i>	<i>Standard Right Endcap</i>
<i>V0327.0004</i>	<i>Packaging Standard (Boxed)</i>
<i>CustomFee</i>	<i>Custom Engineering Fee Change M2 lower from MWMD to additional</i>

dryer.  
Added foot activation to M3 subbase for second dryer.

**4 5590 5590 - Preference ICC**

0125462	Configuration Identification
V0313.0007	PriceBook 2017
5590	Model 5590
V0066.0001	Base- Midsection & Upper
V0002.0002	Access Type Soft Close
V0067.0143	Countertop Color Solid Surface Color To Follow
V0492.0066	Surface Color Material Finish Standard
V0492.0066	Work Surface Color Material Finish Standard
V0097.0144	Accent Color Laminate Color To Follow
V0492.0066	Accent Color Material Finish Standard
V0172.0146	Accent Edgebanding Color To Follow 3mm Edge Banding
V0492.0066	Accent Edgebanding Finish Standard
V0492.0066	Accent Edgebanding Finish Standard
V0098.0144	Decor Color Laminate Color To Follow
V0492.0066	Decor Color Material Finish Standard
V0180.0146	Decor Edgebanding Color To Follow 3mm Edge Banding
V0492.0066	Decor Edgebanding Finish Standard
V0492.0066	Decor Edgebanding Finish Standard
V0309.0015	L1 Module Width 25"
V0050.CLS5	Clean/Soiled Lt Module CSL1 CLS5 - ICC Clean Module, Slide-Out Cnt, 5 Drawer
V0190.0029	Manual Upper Door
V0309.0015	L2 Module Width 25"
V0050.C2S2	Clean/Soiled Lt Module CSL2 C2S2B - ICC Clean Module, Slide-Out Cnt and Shelf, 1 Drawer
V0190.0029	Manual Upper Door
V0309.0015	L3 Module Width 25"
V0050.CSS4	Clean/Soiled Lt Module CSL3 CSS4 - ICC Clean Module, Slide-Out Cnt and Shelf, 1 Door Storage, 4 Drawer
V0334.0088	Gibraltar Price
V0190.0029	Manual Upper Door

V0309.0014	M1 Module Width 15.75"-- MDM5 or MSMD
V0050.MDM5	ICC Middle Module MDL1 MDM5 - ICC Middle Module, 5 Drawer
V0334.0088	Gibraltar Price
V0288.0001	M1 Door Hinge Right
V0050.NoModule	ICC Middle Module MDL2 No Module
V0334.0088	Gibraltar Price
V0050.NoModule	Clean/Soiled Rt Module CSR1 No Module
V0334.0088	Gibraltar Price
V0204.0098	Standard Left Endcap
V0366.0096	Standard Right Endcap
V0327.0004	Packaging Standard (Boxed)

**LUZERNE COUNTY COMMUNITY COLLEGE GENERAL CONDITIONS OF BID for NON-  
CONSTRUCTION**

In addition to the enclosed material specifications, Luzerne County Community College (LCCC) requires all Bidders to comply with the following:

1. Bids must be sent by Certified Mail, return receipt requested, by shipping company that tracks deliver, or delivered personally to the Purchasing Department and **clearly identified as a bid, including the Bid Number**. Bids must be **sealed** and submitted on the enclosed "**Invitation To Bid**". Send bids to:

**PURCHASING DEPARTMENT  
LUZERNE COUNTY COMMUNITY COLLEGE  
1333 S PROSPECT ST  
NANTICOKE PA 18634-3899**

2. Bids must be received prior to the bid opening stated on the "Invitation to Bid". The bids will be publicly opened and read aloud at that time. Bids received after that date and time will not be accepted. All Bidders are invited to attend bid openings.

3. A **CERTIFIED CHECK, CASHIER'S CHECK, BANK CHECK, MONEY ORDER, OR BID BOND** payable to LCCC, in the amount of ten percent (10%) of the total bid price must accompany each bid. In the event any Bidder shall upon award of the bid, fail to comply with the conditions guaranteeing the performance of the bid, such certified check or bid bond shall be forfeited to LCCC.

4. **NO TAX** should be included in the bid price, as LCCC is tax exempt.

5. Quality of goods and specifications must be acceptable to LCCC. **Equivalent** items will be considered UNLESS "No Substitutions" is listed on the Invitation to Bid. However, where substitutes are submitted, the Bidder shall so **indicate in its bid and furnish literature and specifications for the substitute items. Proof of equivalency is the responsibility of the Bidder.** If requested by LCCC, samples of equivalent items must be furnished to LCCC for evaluation. All samples must be supplied and returned at the Bidder's expense.

6. Bidders are requested to submit a bid on all items. A partial bid is acceptable unless "Partial bids will not be accepted" is specifically stated on the Invitation to Bid.

7. Bid prices shall **INCLUDE** all **SHIPPING AND HANDLING** fees. Delivery, assemble and install must apply to all items. Items must be shipped prepaid, FOB, Luzerne County Community College, 1333 SOUTH PROSPECT STREET, NANTICOKE, PA 18634.

8. Delivery shall be completed no later than **as listed in the specifications, and if not listed in the specifications, then no later than 30 days after the Purchase Order date.**

9. Questions concerning the material specifications, bid documents or interpretations of plans should be directed to: Len Olzinski who may be contacted in writing via email at [lolzinski@luzerne.edu](mailto:lolzinski@luzerne.edu) or by calling 570-740-0370\_ no later than **one (1) day unless otherwise noted** prior to stated bid opening.

10. LCCC reserves the right to reject any or all bids or select a single item; LCCC reserves the right to waive defects in the bidding process.

11. LCCC will award the bid to the lowest responsible Bidder. Responsible Bidder is defined as "in the reasonable discretion of the College based upon considerations to include promptness, faithfulness and the capacity and ability to do the work according to plans and specifications, measured by, among other things, the quality of previous work, record of completing projects on time, history of payments to subcontractors and suppliers, maintenance of permanent place of business, adequacy of equipment and plant to do the work, technical experience and whether the Bidder has a solid financial basis to guarantee contract completion."

Questions concerning any requirements of a bid may be directed to Len Olzinski, Director of Purchasing, at (570) 740-0370.

## **INVITATION TO BID**

### **Notice of the Purchasing and Conflict of Interest Policies in place at Luzerne County Community College ("LCCC")**

Each owner/operator/individual/officer submitting a bid or for whom a bid is being submitted on behalf of the owner (each being referred to as a "Provider") to LCCC certifies that he/she/they are not a spouse, child, parent, brother/sister (each being referred to as an "Immediate Family Member") of any LCCC employee or Board of Trustee member at LCCC who owns more than a one (1%) percent ownership interest in the Provider/Provider's business.

If the Provider is an Immediate Family Member, according to College Policy and Procedure, disclosure must be made, and LCCC may decline entering into a business relationship with the Provider. Disclosure shall be made in writing at the time of submitting the bid to the Director of Purchasing.

Violations of any of the policies or procedures may result in rejection of the bid. Additionally, LCCC may have the right to recover damages suffered by LCCC in obtaining an alternative bid, which damages may include, but are not limited to, consequential damages and reasonable attorney's fees.

Copies of these policies and procedures are available from LCCC upon request.

Luzerne County Community College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. For a complete copy of the LCCC non-discrimination policy, contact the Human Resources Office at 800-377-5222, extension 7235. Inquiries may be directed to the Title IX Coordinator, John Sedlak, Dean of Human Resources, LCCC, 1333 South Prospect Street, Nanticoke, Pennsylvania, 800-377-5222 extension 7234 ([jsedlak@luzerne.edu](mailto:jsedlak@luzerne.edu)). Inquiries related to accessibility services for students may be directed to the Section 504 Coordinator, Rosana Reyes, VP of Student Development and Enrollment Management, LCCC, 1333 South Prospect Street, Nanticoke, Pennsylvania, 800-377-5222 extension 7423 ([rreyes@luzerne.edu](mailto:rreyes@luzerne.edu)).

**Statement of No Bid Submittal**

If your company does not intend on submitting a Bid, please complete and return this form prior to the date shown for receipt of Bid to the following:

Bid # – 474  
Luzerne County Community College  
1333 South Prospect Street  
Nanticoke, PA 18634  
Attn: Len Olzinski  
[lolzinski@luzerne.edu](mailto:lolzinski@luzerne.edu)

We, the undersigned have declined to propose on the above referenced Bid for the following reasons:

- Scope of Work or Terms and Conditions are too “restrictive.” (Please explain below)
- Unable to meet requirements
- Bid was unclear (Please explain below)
- Insufficient time to respond
- We do not offer this type of service or equivalent
- Current workload would not permit us to perform
- Unable to meet insurance requirements
- Other (Please explain below)

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Name \_\_\_\_\_ Title \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_