


Microsoft is now enabling higher security to be installed on your phone for Microsoft account access.

1. Start by Getting the Authenticator App. On Google Play on Android, or App Store on iPhone, search for and download: Microsoft Authenticator. The correct app is a blue lock with a head inside.



2. On your computer, using the Chrome browser, sign into office.com with your full Email address. Click Next to enter your Microsoft password.

 Microsoft

Sign in

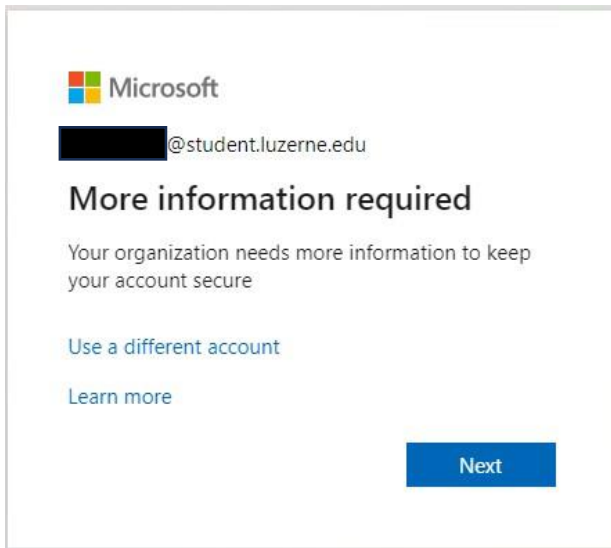
Email, phone, or Skype

No account? [Create one!](#)

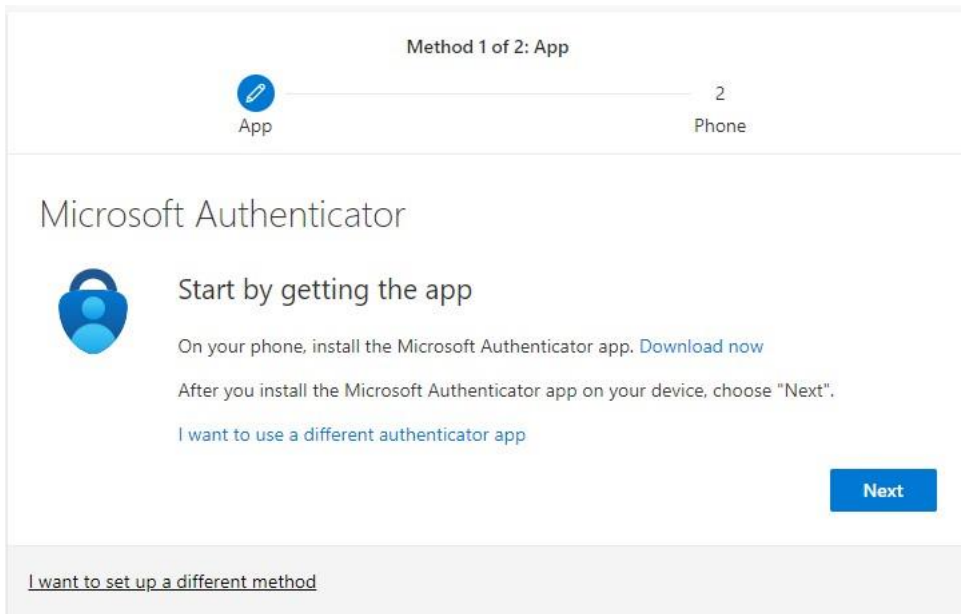
[Can't access your account?](#)

[Type here]

3. Click Next when asked for More Information.

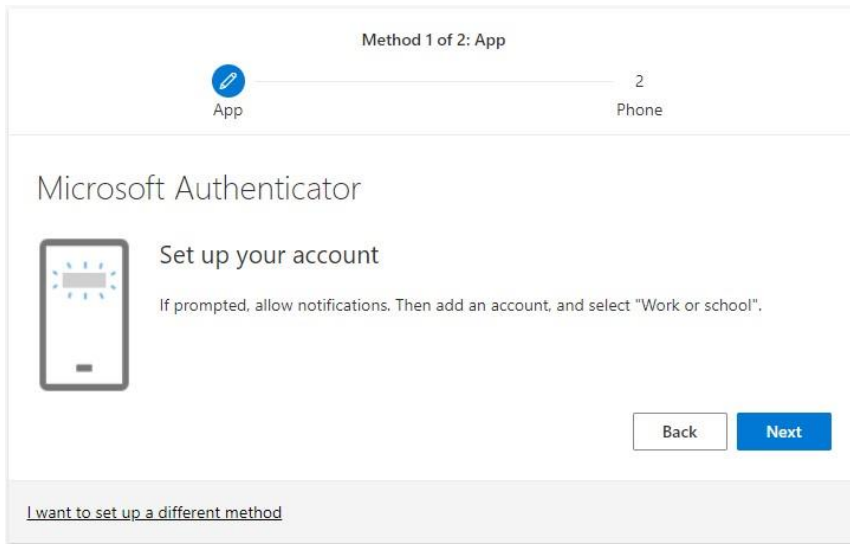


4. Set up the Authenticator app by Clicking Next.

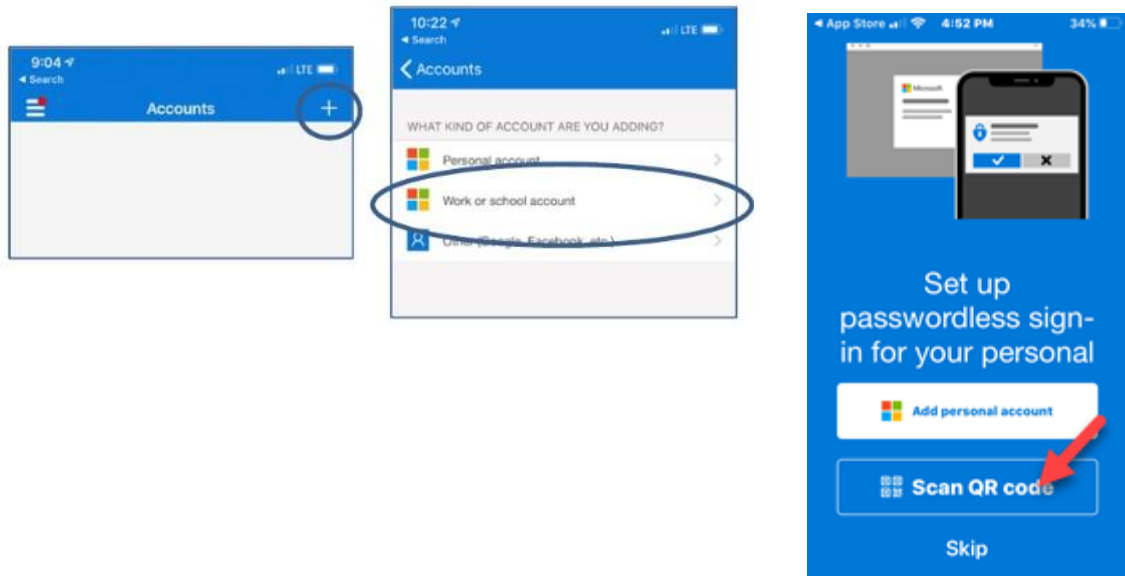


[Type here]

5. Click Next when prompted to Set up your account.

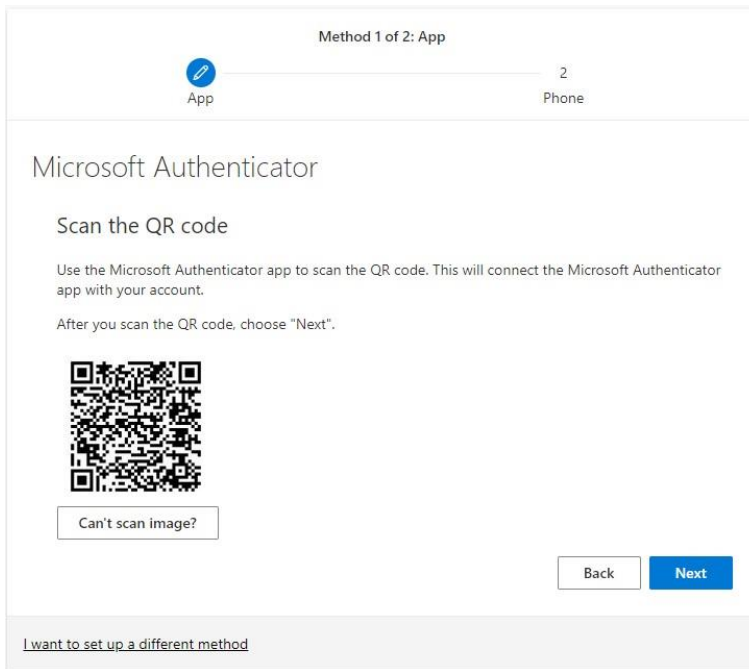


6. Open the Microsoft Authenticator app on your mobile device. Select Add account, Work or school account, and finally, Scan QR code.

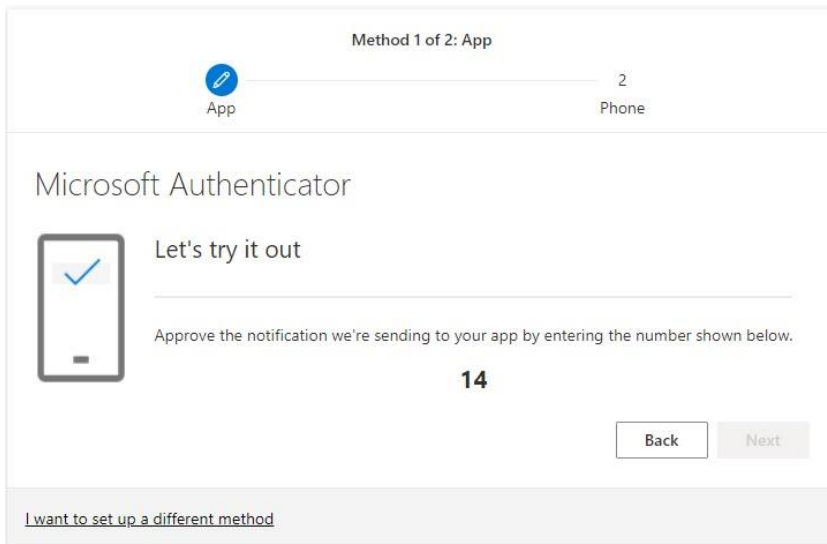


[Type here]

7. On the computer, scan the QR Code with your phone authenticator app. Click Next.



8. Approve the test notification sent to your phone.



[Type here]

9. Notification approved. Click Next.

Method 1 of 2: App

App 2 Phone

Microsoft Authenticator

Notification approved

Back Next

[I want to set up a different method](#)

10. Setup secondary phone authentication by entering your phone number and selecting Receive a code.

Method 2 of 2: Phone

App Phone

Phone

You can prove who you are by answering a call on your phone or receiving a code on your phone.

What phone number would you like to use?

United States (+1) Enter phone number

Receive a code

Call me

Message and data rates may apply. Choosing Next means that you agree to the [Terms of service](#) and [Privacy and cookies statement](#).

Next

[I want to set up a different method](#)

[Type here]

11. Enter the code from the text message.

Method 2 of 2: Phone

App Phone

Phone

We just sent a 6 digit code to +1 570 [redacted] Enter the code below.

Enter code

[Resend code](#)

Back Next

[I want to set up a different method](#)

12. Once the verification is complete, hit Next

Method 2 of 2: Phone

App Phone

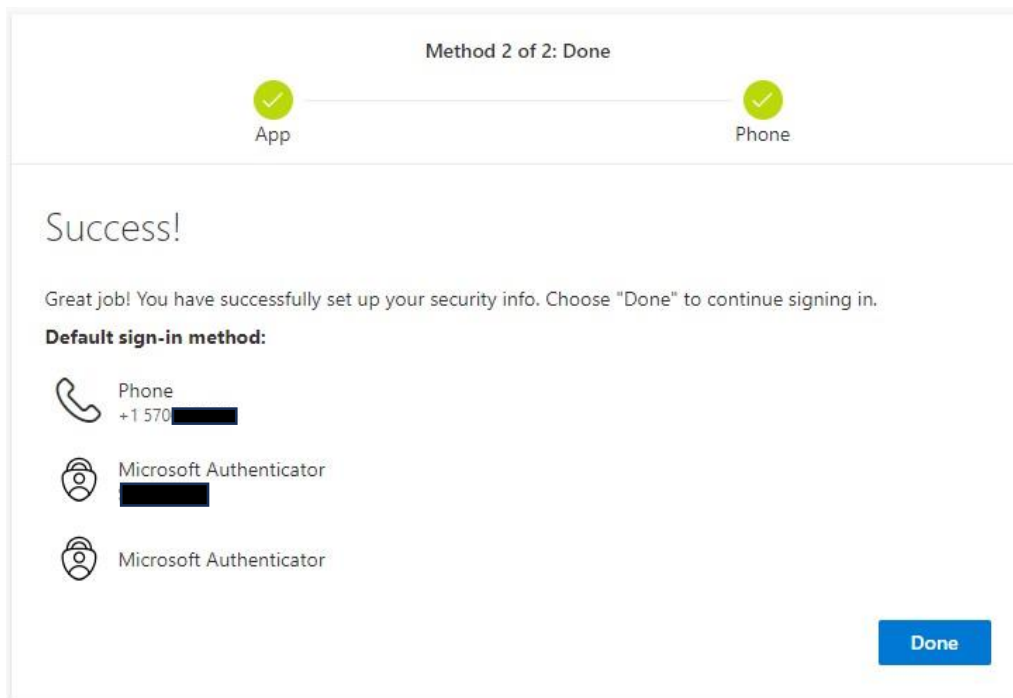
Phone

Verification complete. Your phone has been registered.

Next

[Type here]

13. The Authenticator app is now successfully set up as your default sign-in method. Click Done to sign in on your computer.



[Type here]